

**UPEI STUDENT UNION INC.**  
**Bar Services Manager**  
**Full Time**  
**August - May**



The Student Union is looking for an individual who works well with young people and enjoys a fast paced work environment.

Reporting to the Operations Manager responsible for the daily operation of The Wave's food & beverage service and events.

*Duties:*

- Inventory control
- Daily cash reconciliation
- Event preparation, marketing and set-up
- Staff supervision, scheduling and payroll
- Organization and implementation of staff training

*Qualifications:*

- Excellent organization and interpersonal skills
- Responsible, energetic, scrutinizing and punctual
- Knowledge of computers and POS systems
- Min. 2 yrs. experience in the Food & Beverage Industry
- College Diploma or University Degree preferred
- Varied work schedule

*Salary:* \$27,000 to \$32,000 per annum

Resumes will be received 9:00 a.m. to 4:00 p.m. Monday to Friday, until 3:00 p.m., Friday July 23<sup>rd</sup>, 2010 at the W. A. Murphy Student Centre, 2<sup>nd</sup> floor south end. Job description available. Fax # (902) 566-0979. Student Union website [www.upeisu.ca](http://www.upeisu.ca)