

## **Ticket/Coat Check**

1. Job Description  
Collect and sell tickets and maintain order at the main door during events at The Wave. In absence of UPEI SU Security, responsible for proper ID procedures. Also responsible for checking coats for patrons of The Wave.  
Supervisor: Student Union Security Chief
2. Job Specifications
  - A. Proficiency working with cash;
  - B. Good communication skills, and;
  - C. Must possess a valid Responsible Beverage Service Certificate.
3. Job Duties
  - A. Take money at door;
  - B. Ensure that all patrons are of legal age;
  - C. Account for money at end of night;
  - D. Maintain door and coat check area;
  - E. Take patrons coats, and;
  - F. Set-up and tear-down of coat check station.